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November 25, 2015

Adam Case VanderPols  
350 Ionia Ave., SW, #303  
Grand Rapids, MI 49503

RE: Montes et al v. Prairieville, Township of et al  
Case No. 1:15-cv-695 Hon. Janet T. Neff

Pursuant to Western District of Michigan Local Civil Rule 5.7, effective January 1, 2005, attorneys must register to file and serve pleadings (with enumerated exceptions) electronically by use of the ECF system. It appears that you are not yet registered to file and receive pleadings electronically in our district.

For more information regarding filing documents electronically in the Western District of Michigan, visit the Court's website at [www.miwd.uscourts.gov](http://www.miwd.uscourts.gov). Click on the "Electronic Filing" link for access to the Local Rules governing e-filing, the E-Filing Registration Form, the User Manual, an On-Line Tutorial, Frequently Asked Questions, and more.

To complete the ECF Registration Form, we direct you to our website: [www.miwd.uscourts.gov](http://www.miwd.uscourts.gov). Select the "For Attorneys" tab to locate instructions. Once you have completed the form, please email it to [ecfhelp@miwd.uscourts.gov](mailto:ecfhelp@miwd.uscourts.gov). Upon receipt of the completed form, the Attorney Admissions Clerk will contact you via email.

If you have any questions, please contact (616) 456-2381.

Sincerely,

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/s/ N. Stimec

By: Deputy Clerk